

Vocational Training Manager

Are you interested in working with innovative services aiming at employment of Cambodian youth and families? Do you want to work with a dynamic team that provides high quality skills training? Then join us!

You will be joining the Mith Samlanh team, which counts 300 professionals working together to provide innovative social services to marginalized children, youth and families. We have developed a holistic approach in supporting children to go back to their families and continue their education; ensuring young people are in training or employment and supporting families and communities to care for their children. We run the following trainings for youth: hospitalities (cooking & service), motor mechanic, beauty, barber, welding, electricity and sewing training; and income generation training for caretakers.

What will you do?

As a Vocational Training Manager, your roles will be to develop the best practice model on skills' training that leads to employment for marginalized youths and caretakers.

This includes day to day management of our skills training activities for youth and caretakers, building the capacity of teachers and trainers and improving the quality of training.

Your responsibilities as the Vocational Training Manager will be included the following:

- Lead a team of trainers and teachers in implementing highest standards for skills training to support youths and caretakers in finding jobs and starting business
- Ensure the training quality delivery through implementing and regularly updating skills competency checklists, curriculums, and lessons plans, training observations, training schedules, Standard of Practice
- Team is collecting quality data and that all reporting systems are on time for program report.
- Liaise with partners to share the best practice model on training youth and caretakers for employment

We would like you to have the following:

- Relevant university degree or VT school background; NGO environment and child protection policies
- At least 4 years of experience in managing/coordinating educational, Employment projects and staff

- Passion for working with marginalized communities and supporting youth employment
- Dynamic team leader qualities and you enjoy building the capacity of your team
- Ability to collaborate with multiple teams and external partners
- Excellent skills in Khmer and English
- Knowledge of the Office package and Social Media

You will be our full time staff based in Phnom Penh.

Interested candidates are requested to submit a cover letter to Mith Samlanh Organization's address: House#215, St.13, Sangkat Chey Chum Neas, Khan Daun Penh, Phnom Penh City (north of the national museum) and salary expectations to hr@mithsamlanh.org with the caption subject: **Vocational Training Manager**.

Mith Samlanh is an equal opportunity employer and the successful candidate will be selected based on merit. Women are encouraged to apply.

All applicants will undergo an extensive background check in compliance with our Child/Beneficiary Protection Policy and PSEA Policy.

Applications must be submitted before **13th October, 2022** and will not be returned.

Only short-listed candidates will be contacted for interview.